

Relief Support Worker Job Description



The Relief Support Worker is responsible in the first instance to the Supervisor.

The specific duties of the Relief Support Worker are:

- to work under the guidance of the Supervisor to provide the support and supervision required by service users.
- to enable service users to develop skills, and a pride in what they can achieve.
- to help maintain a good standard of plant husbandry and tidiness in the work area.
- to ensure proper health and safety procedures are carried out as instructed by the Supervisor.
- to ensure the well-being of all service users at the nursery at all times.
- To report any safeguarding concerns in line with Mires Beck Nursery's Incident Reporting Procedure and Safeguarding Policy.
- to assist with personal care of service users.
- to undertake appropriate, and mutually agreed, courses of training.
- to participate in staff meetings.
- to maintain confidentiality.
- other reasonable duties involved in the general running of the nursery.

This Job Description will be reviewed and developed on a regular basis, at least annually, to reflect the on-going development of the organisation.

Signature..... Date.....

Name.....

Date Reviewed: June 2017